

SACNAS Chapter *General Grant Guidelines*

Purpose:

The general grant proposal will provide SACNAS chapters a process for funding opportunities that support chapters' viability, leadership development, and strengthen membership within the chapter. Please refer to the SACNAS Fundraising Guidelines for information about how to fundraise as a SACNAS Chapter.

Funding Source:

The SACNAS Board of Directors has allocated a total of \$800 in general administrative funds to be distributed to SACNAS chapters, on a competitive basis, for chapter-specific fundraising activities through 2009.

Process:

- Proposals can be submitted at any time (does not replace the annual report); however, current funding will be allocated for projects starting January through December 2009 or until funding is exhausted.
- Proposals need to describe how chapter fundraising monies were raised.
- Proposals need to demonstrate funds raised (i.e. proof of deposit of fundraising dollars within the last 6 months into a bank account).
- Awards granted will be matched up to a 1:1 funding basis by the National SACNAS Chapter Committee. Chapter Committee may award additional monies at their discretion.
- Proposals will include objectives and description of the proposed project (not to exceed one page) and an associated budget outlining the estimated expenses.
- Proposals must be signed and dated by the Chapter Advisor and President.
- The success of each project (objectives met) must be included in the chapter's Annual Report.

Sample activities:

Fundraising activities such as raffles, auctions, or service projects (car wash, benefit walk/run). Other activities include personal and/or professional development for chapter members, recognition of chapter members' achievements, leadership training, chapter scientific symposium or regional workshops.

Activities need to follow the SACNAS Drug-, Alcohol- and Harassment-Free Policy:

Facing the challenge of health disparities within our communities, chapter activities stand as a testament to those working to bring about positive changes and opportunities for minorities and to promote the health and vibrancy of our communities through mentorship and leadership. The SACNAS policy for creating safe and intoxicant-free activities stems from these values.

Expenses:

Funding of up to \$500 will be issued for each approved activity. Funds may not be used to support personal projects and/or expenses outside of chapter activities. The SACNAS Chapter Annual Report will include a follow up regarding how the funds were allocated.

There is no process for reimbursement of expenses.